



District or Charter School Name

Guerin Catholic High School (B249)

Section One: Delivery of Learning

1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.

Guerin Catholic utilizes Canvas as its learning management system and we are a 1:1 school. We will use Canvas to deliver continuous learning opportunities for our students using e-learning.

2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.

Communications to families happen via Constant Contact in a weekly comprehensive email. We also have a special section of our website dedicated to COVID-19 related communication and e-learning information. Regular video conference meetings are happening with all teachers as well as a weekly e-mail communication. Students receive their information via Canvas. They are also directed to the website with our e-learning resources.

3. Describe student access to academic instruction, resources, and supports during continuous learning.

Students interact with their teachers via Canvas. Each teacher has virtual office hours each day in addition to responding to student messages in Canvas. Our counselors and our learning support department are reaching out to students who show a need for additional support.

4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.

Each student and teacher has a laptop. If anyone has a need for loaners, they can make arrangements with our technology office to pick one up.

The digital tools that our teachers are using include:

- Canvas
 - Big Blue Button
 - Zoom
 - Google Meet
 - EdPuzzle
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5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.

Our schedule is posted for the days where students are expected to check-in. On those days, students are asked to fill out their attendance check-in which makes sure they understand what their expectations are that day. In addition to virtual office hours and Canvas communications, teachers are utilizing video conferencing with their classes. We have an e-learning schedule for each period to allow video conferencing, and we ask teachers to limit this to two times per week.

6. Describe your method for providing timely and meaningful academic feedback to students.

Canvas provides the opportunity for feedback to happen in an organized environment. Timely feedback is important, and our teachers are expected to provide feedback as timely as possible.

Section Two: Achievement and Attendance

7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.

Yes. All classes have switched from in-person to e-learning so students will earn the same credits they would under traditional instruction.

8. Describe your attendance policy for continuous learning.

On days where e-learning is in session, we ask students to complete the attendance check-in by midnight that day. If a video conference is occurring, they are expected to be involved in that conference during the scheduled time to be considered present. Students who miss multiple classes without their parents calling them in will receive a follow-up phone call from their counselor or from learning support to help them get a plan to get caught up.

9. Describe your long-term goals to address skill gaps for the remainder of the school year.

We recognize that some learning objectives will not be met and that when we resume traditional instruction, the curriculum will need to be adjusted to meet students where they are.

Section Three: Staff Development

10. Describe your professional development plan for continuous learning.

The Guerin Catholic Technology Department and an internal instructional coach provide frequent professional development on a building-wide and individual basis as needed. Guerin Catholic's school administrators also host regular department meetings with all academic departments in order to assess the eLearning needs of teaching faculty and to provide professional support as needed. In addition to these regular meetings, the faculty of Guerin Catholic use a Faculty Forum course created in Canvas to access a wide variety of professional resources and training.

Once you have completed this document, please complete this [Jotform](#) to share some additional data points and submit your Continuous Learning Plan link.

Submission is required by April 17.