



St. Theodore Guerin High School
15300 Gray Road
Noblesville, Indiana 46062

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guerincatholic.org

EMPLOYMENT OPPORTUNITY

Assistant Director of Athletics

St. Theodore Guerin High School, located in Noblesville, Indiana, is seeking an outstanding candidate to be the **Assistant Director of Athletics**.

Guerin Catholic, nationally recognized as one of the top Catholic High Schools in the country, is a diocesan (Diocese of Lafayette-in-Indiana), college preparatory school dedicated to its mission of serving over 770 students from diverse backgrounds and preparing them to be servant leaders through authentic faith formation, academic excellence and student life opportunities. The school is located in an area consistently noted among the top places to live in the United States. Guerin Catholic is finishing its fourteenth year and boasts a continually growing enrollment and a strong financial position. It is committed to offering courses inspired and taught from a Catholic worldview, based on the Christian concept of the human person, and in communion with the Magisterium of the Church.

The Assistant Director of Athletics has the following responsibilities:

- Assisting and supporting the Director of Athletics in the overall administration of the athletic department
- Communicating the athletic department's vision to all students, parents, and coaches
- Overseeing the review and implementation of coaches handbook policies
- Assisting coaches and Associate Director of Athletics with the development of team schedules
- Operational management of all athletic events
- Assist Assistant Principal of Student Services in implementation of Guerin Catholic's Drug and Alcohol Policy

Thus, a successful candidate will have the following traits:

- Be motivated and guided by their faith in Jesus Christ and the Catholic Church
- Have the ability to assume spiritual and academic leadership in a Catholic school
- Be forward thinking and a lifelong learner
- Possess a vision and passion for mentoring young people through challenges
- Have a collaborative leadership philosophy that works well in a team atmosphere
- Use critical and creative thinking as a part of problem solving processes

The requirements of the position are:

- Be an active, practicing Christian
- Previous administrative experience (preferred)
- Five or more years of teaching experience (preferred)

Contact Information

Qualified candidates should email a current resume and cover letter to Matt Lane, Director of Athletics, at mlane@guerincatholic.org. Please include at least three references as part of the resume with one of those references being a pastor.

St. Theodore Guerin High School is an Equal Opportunity Employer.