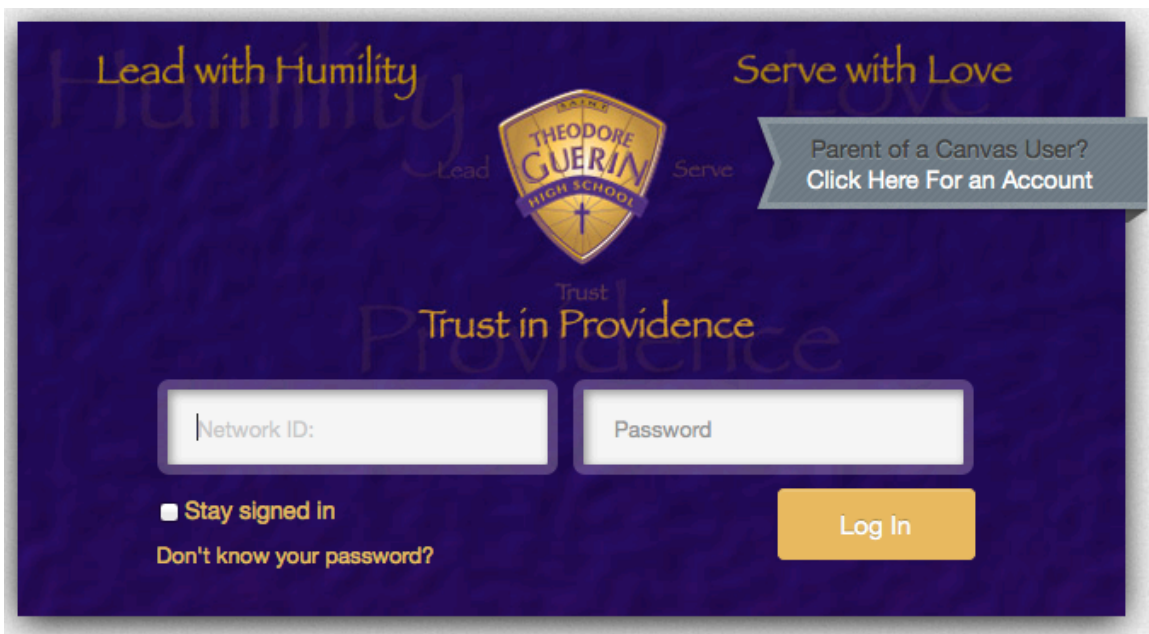




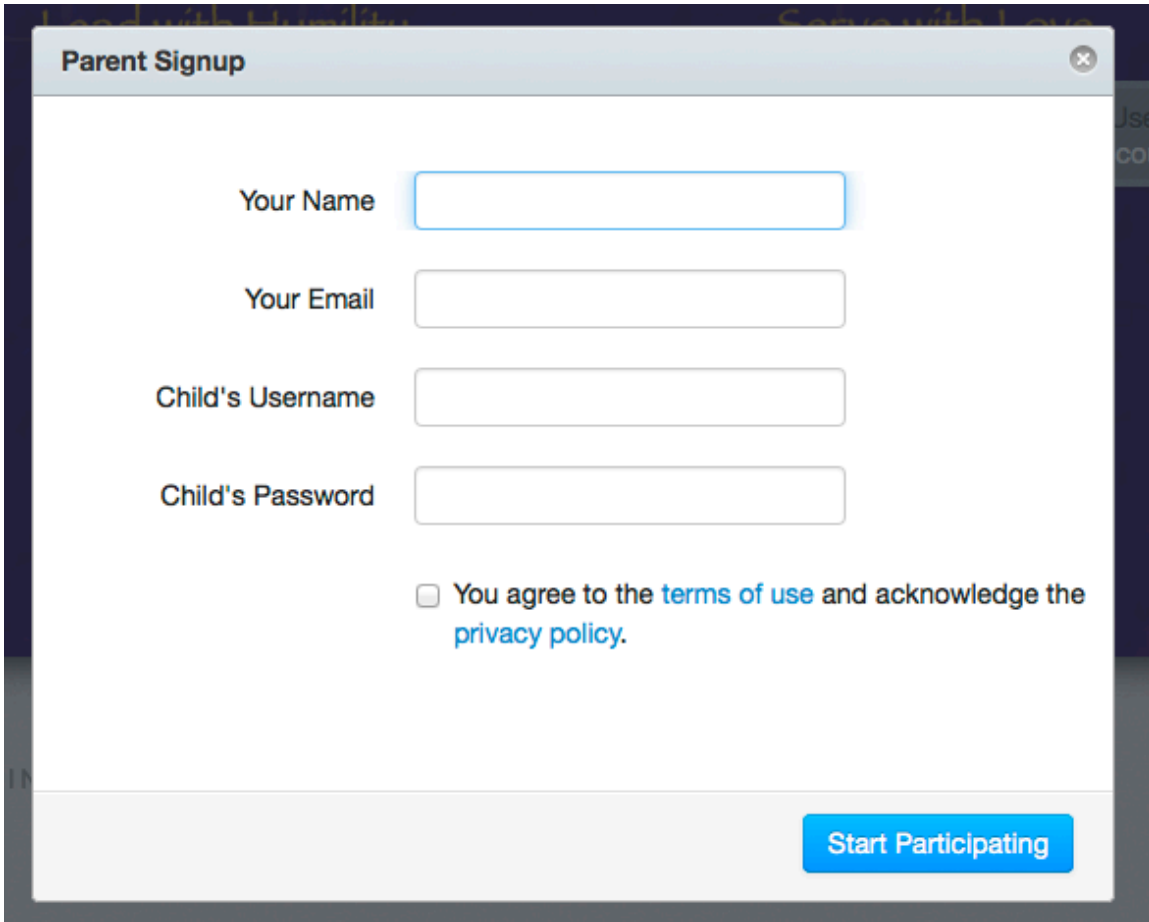
Guerin Catholic has implemented Canvas as our new Learning Management System. You may have access to your student(s) assignments and grades by setting up your own parent account. **You will need your student's User ID and Password in order to set up your account.**

Follow the steps below to create your Parent Account:

1. Type or copy this URL into your browser address bar:  
<https://guerincatholic.instructure.com>
2. Click on the gray "flag" that says "Parent of a Canvas User? Click Here for an Account"



3. The following screen will display:



The screenshot shows a 'Parent Signup' dialog box with a close button in the top right corner. The form contains four input fields: 'Your Name', 'Your Email', 'Child's Username', and 'Child's Password'. Below the input fields is a checkbox with the text 'You agree to the [terms of use](#) and acknowledge the [privacy policy](#).' At the bottom right of the dialog is a blue button labeled 'Start Participating'.

Parent Signup

Your Name

Your Email

Child's Username

Child's Password

You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

Start Participating

4. Enter your information in the blanks and check the box next to “You agree to the terms of use and acknowledge the privacy policy.”
5. Click **Start Participating**.

### Parent Signup

Your Name\*

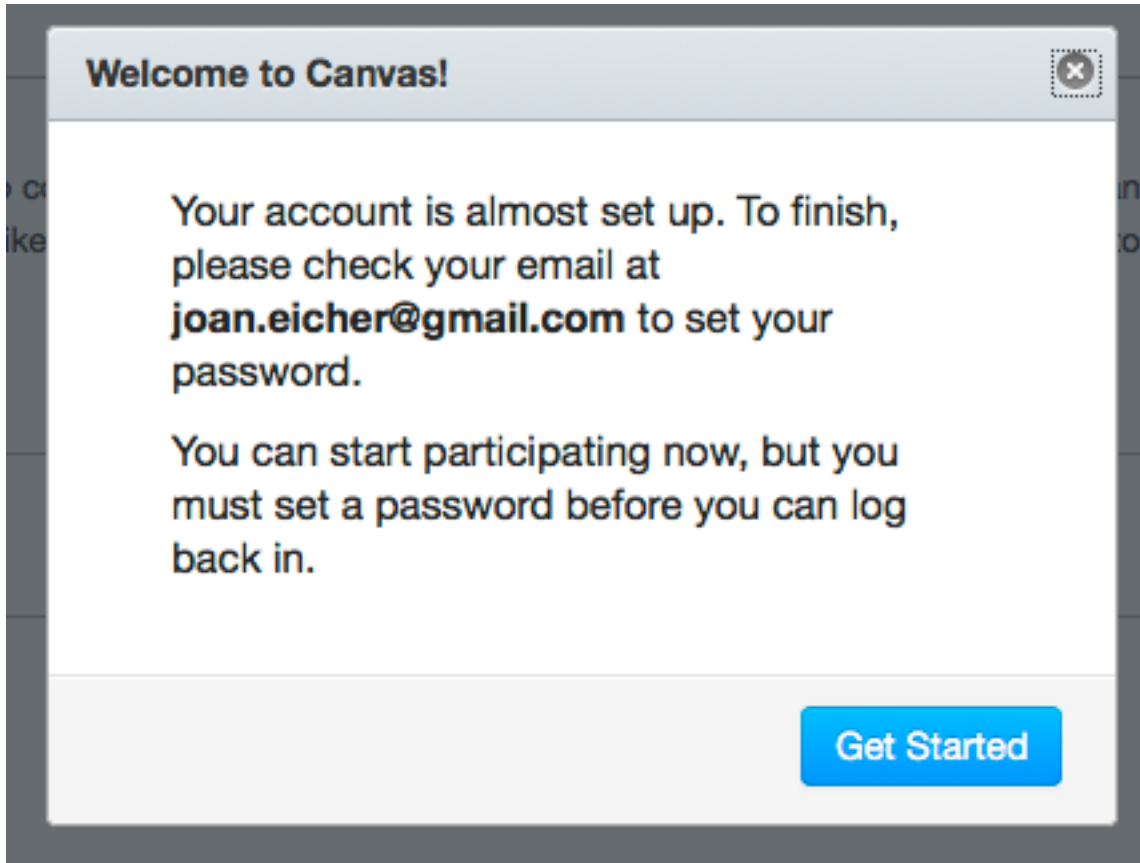
Your Email\*

Child's Username\*

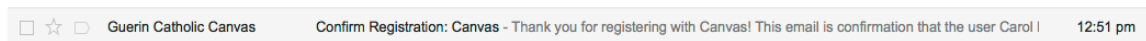
Child's Password\*

You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

- An email will be sent to you to finish setting up your account. Go to that email prior to moving into Canvas to ensure your password is set up and verified.



- The Email will have a subject line as follows:



8. Open the email and click at the bottom where it says “Click here to finish the registration process.”



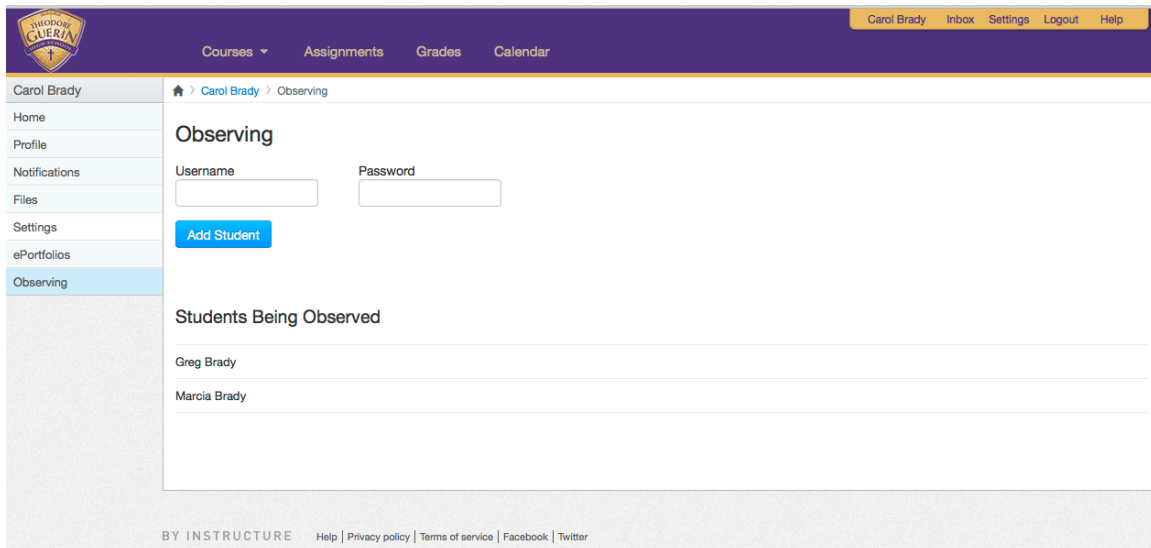
Thank you for registering with Canvas! This email is confirmation that the user Carol Brady is registering for a new account at [querincatholic.instructure.com](http://querincatholic.instructure.com).



[Click here to finish the registration process](#) | [Update your notification settings](#)

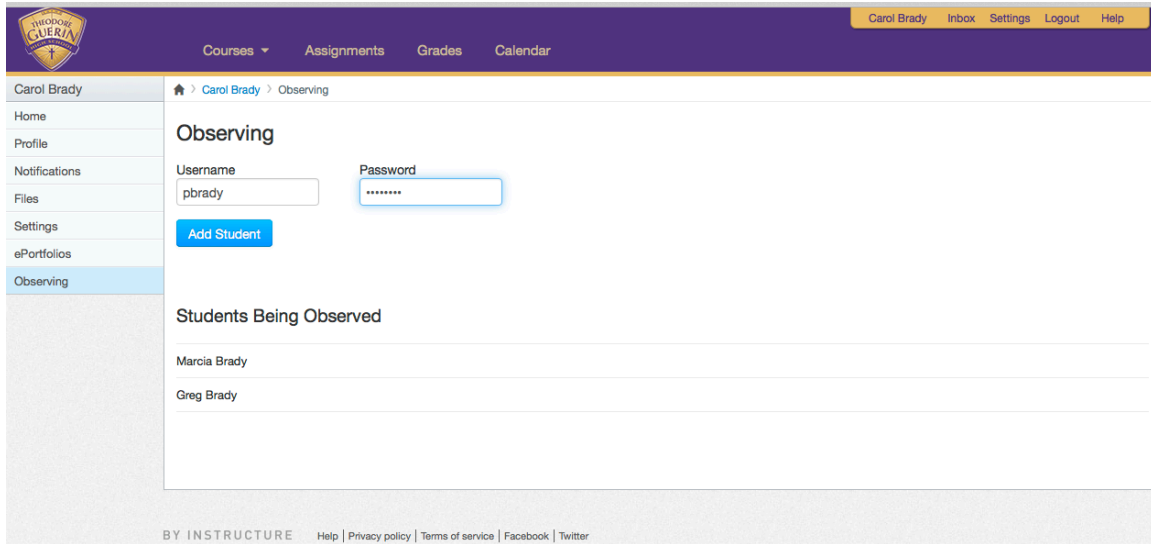


9. Once you click there, you will complete the registration process and be brought into Canvas:



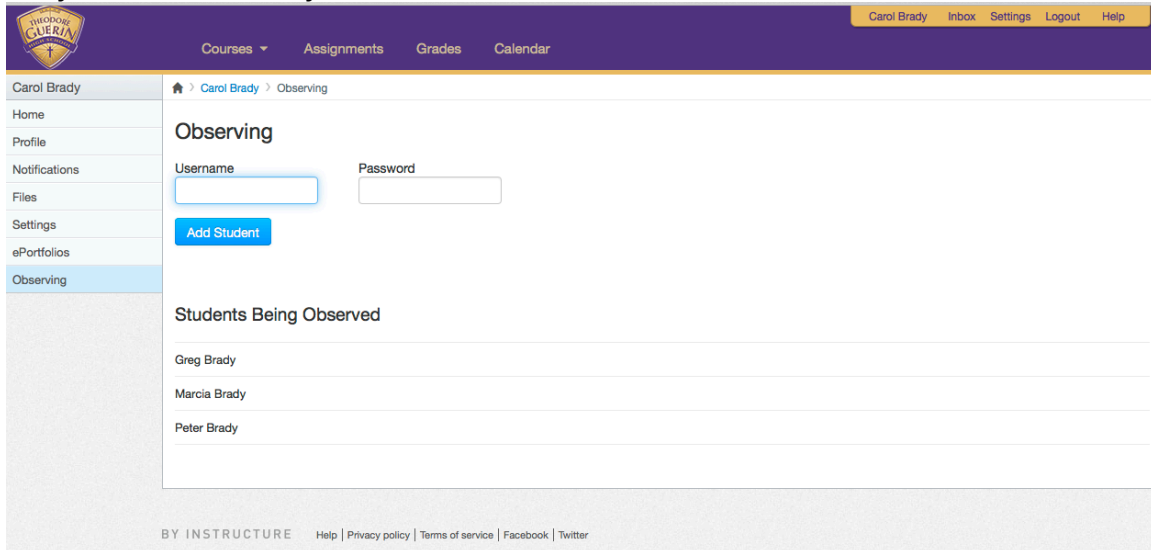
The screenshot shows the Canvas LMS interface. The user is logged in as Carol Brady. The navigation menu includes Home, Profile, Notifications, Files, Settings, ePortfolios, and Observing. The main content area is titled "Observing" and contains a form with "Username" and "Password" fields, an "Add Student" button, and a section titled "Students Being Observed" with a list of names: Greg Brady and Marcia Brady. The footer includes "BY INSTRUCTURE" and links for Help, Privacy policy, Terms of service, Facebook, and Twitter.

10. If you have other students to add, enter their Username and Password in the boxes on the Observing page, and click **Add Student**.



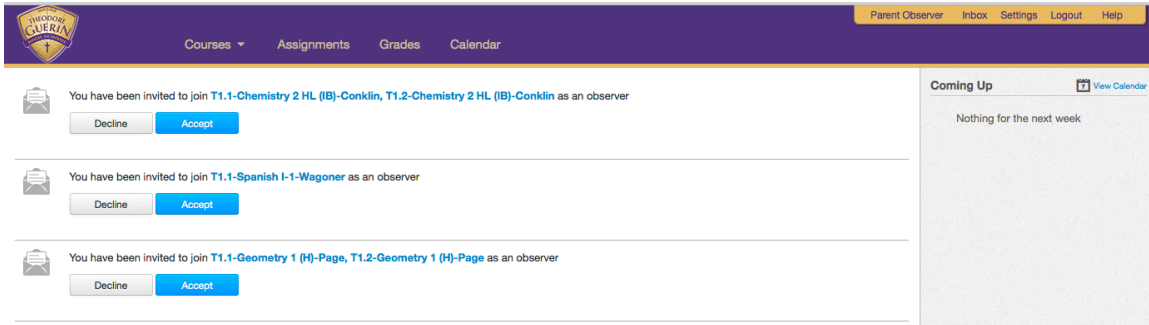
The screenshot shows the Canvas interface for a user named Carol Brady. The top navigation bar includes "Courses", "Assignments", "Grades", and "Calendar". The user's name "Carol Brady" is displayed in the top right. A sidebar on the left lists navigation options: Home, Profile, Notifications, Files, Settings, ePortfolios, and Observing (which is highlighted). The main content area is titled "Observing" and contains two input fields: "Username" with the value "pbrady" and "Password" with masked characters "\*\*\*\*\*". Below these fields is a blue "Add Student" button. Underneath, the section "Students Being Observed" lists two names: "Marcia Brady" and "Greg Brady". The footer contains the text "BY INSTRUCTURE" and links for "Help", "Privacy policy", "Terms of service", "Facebook", and "Twitter".

They will be added to your account to observe.



The screenshot shows the same Canvas interface as the previous one, but with two empty input fields for "Username" and "Password" instead of pre-filled values. The "Add Student" button remains. The "Students Being Observed" section now lists three names: "Greg Brady", "Marcia Brady", and "Peter Brady". The rest of the interface, including the navigation bar and sidebar, is identical to the previous screenshot.

11. When you go back to the Home page, you will now be prompted to **Accept** the invitations to all of the courses your student(s) are enrolled in.



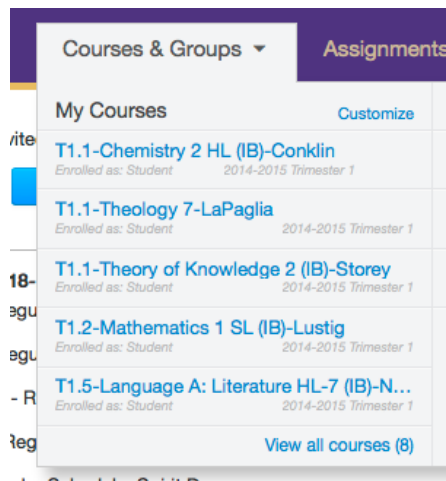
The screenshot displays the Canvas LMS interface. At the top, there is a purple navigation bar with the GCHS Crest logo on the left and menu items: Courses, Assignments, Grades, and Calendar. On the right side of the bar are links for Parent Observer, Inbox, Settings, Logout, and Help. Below the navigation bar, the main content area shows three invitation cards. Each card features an envelope icon, a text message stating the user has been invited to join a specific course as an observer, and two buttons: a grey 'Decline' button and a blue 'Accept' button. The courses listed are: 1) T1.1-Chemistry 2 HL (IB)-Conklin, T1.2-Chemistry 2 HL (IB)-Conklin; 2) T1.1-Spanish I-1-Wagoner; and 3) T1.1-Geometry 1 (H)-Page, T1.2-Geometry 1 (H)-Page. On the right side of the page, there is a 'Coming Up' section with a calendar icon and a 'View Calendar' link, displaying the message 'Nothing for the next week'.

12. You may always return to the HOME PAGE by clicking on the GCHS Crest in the upper left hand corner of the screen.

13. The top menu bar in purple provides a global view of ALL courses, assignments, grades and calendars of **all** students you are observing.



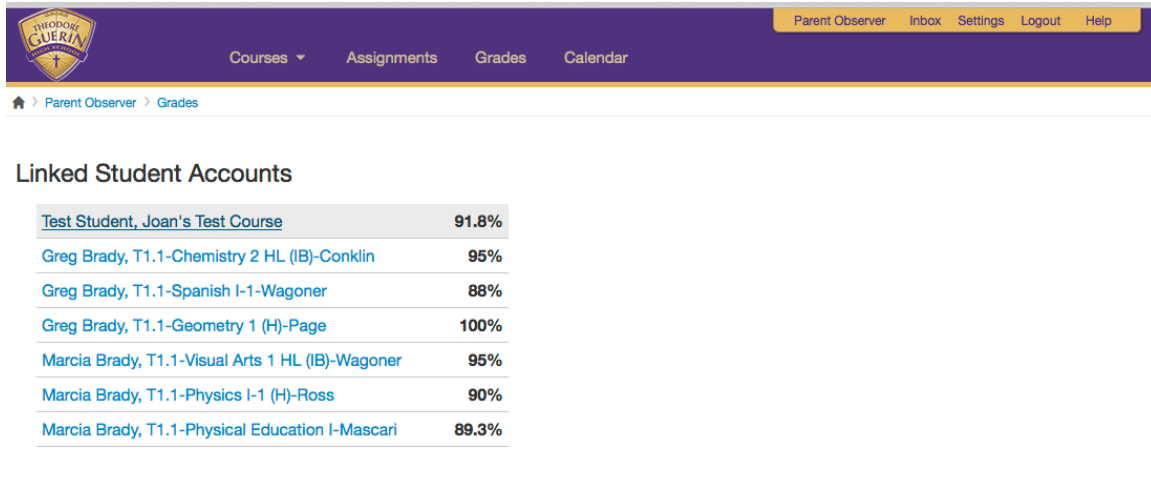
14. **Courses** – by hovering over Courses, you may see all courses your student(s) are enrolled in. It will not differentiate by student.



15. If you click on **Assignments**, you will see a list of Assignments for your student(s). The assignments are not distinguishable by student so this view is not very helpful. If you are interested in a particular assignment in a particular class, you may view it from with the class itself.



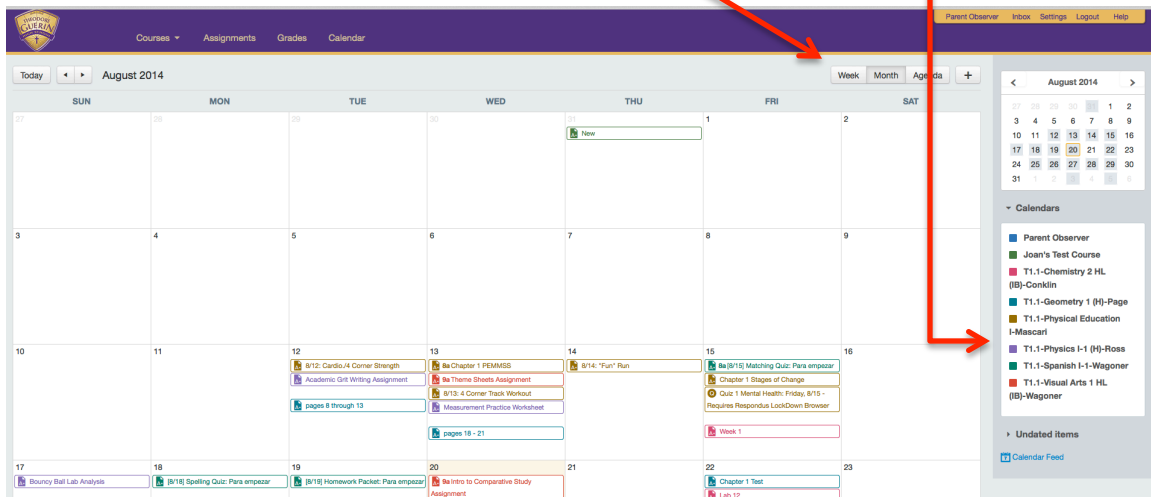
16. Click on **Grades** and you can see all grades for all of your students. If you would like to see the detail behind the class grades, you may click on the course.



The screenshot shows the Canvas interface with the 'Grades' tab selected. The breadcrumb trail is 'Parent Observer > Grades'. Below the navigation bar, the section 'Linked Student Accounts' displays a table of student performance:

Test Student, Joan's Test Course	91.8%
Greg Brady, T1.1-Chemistry 2 HL (IB)-Conklin	95%
Greg Brady, T1.1-Spanish I-1-Wagoner	88%
Greg Brady, T1.1-Geometry 1 (H)-Page	100%
Marcia Brady, T1.1-Visual Arts 1 HL (IB)-Wagoner	95%
Marcia Brady, T1.1-Physics I-1 (H)-Ross	90%
Marcia Brady, T1.1-Physical Education I-Mascari	89.3%

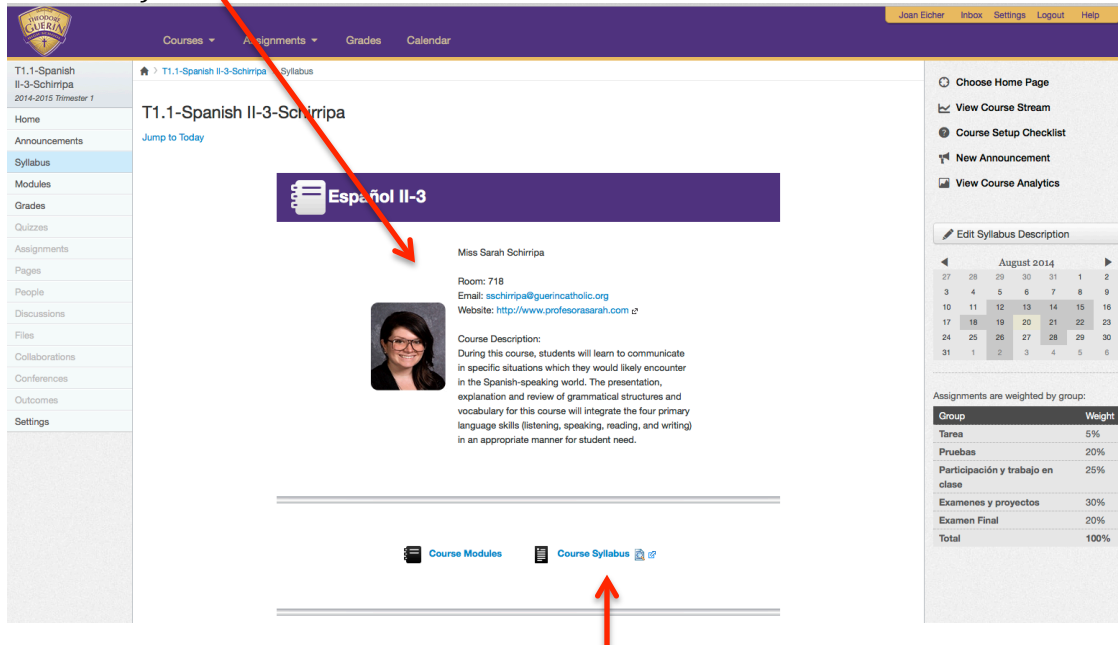
17. When you click on **Calendar**, you will see a calendar with ALL class calendars. You may filter which calendars you view by selecting and de-selecting on the right side of the screen.
- You may also view by **Week** or by daily **Agenda**.



The screenshot shows the Canvas 'Calendar' view for August 2014. The interface includes a navigation bar with 'Calendar' selected, a date selector for 'August 2014', and view options for 'Week', 'Month', and 'Agenda'. The main calendar grid displays various assignments and events for each day. On the right side, there is a 'Calendars' sidebar with a list of filters, including 'Parent Observer', 'Joan's Test Course', and several course-specific calendars. A red arrow points from the 'Agenda' view option to the 'Calendars' sidebar, and another red arrow points from the 'Calendars' sidebar to the main calendar grid.

18. To access specific course information, such as contact information for the teacher, download the syllabus, view assignments, and more, select the specific course from the course dropdown menu at the top.
- Each teacher has a their contact information, course objectives and a course syllabus available on their home page.
  - An example of a home page:

### Contact Information



The screenshot shows a Canvas course page for 'Español II-3'. The page includes a navigation menu on the left, a course title 'Español II-3', and contact information for Miss Sarah Schiripa. A red arrow points from the 'Contact Information' header to the teacher's name. Another red arrow points from the 'Course Syllabus' link to the text 'Syllabus to download' below the screenshot.

Miss Sarah Schiripa  
Room: 718  
Email: [sschiripa@guerincatholic.org](mailto:sschiripa@guerincatholic.org)  
Website: <http://www.profesorasarah.com>

Course Description:  
During this course, students will learn to communicate in specific situations which they would likely encounter in the Spanish-speaking world. The presentation, explanation and review of grammatical structures and vocabulary for this course will integrate the four primary language skills (listening, speaking, reading, and writing) in an appropriate manner for student need.

[Course Modules](#) [Course Syllabus](#)

*Syllabus to download*

### Questions? Contact:

Joan Eicher at [jeicher@guerincatholic.org](mailto:jeicher@guerincatholic.org)

Peg Dispenziari at [pdispenziari@guerincatholic.org](mailto:pdispenziari@guerincatholic.org)